

## Guide to Giving



# Regular Giving



If you have a regular salary or pension then it can help the church and you to make a regular donation by standing order. You can choose the timing of the payment, it is usually best to choose a date just after the date on which you receive your salary or pension. If you are a UK taxpayer, please sign a Gift Aid Declaration form.

### Bank Account Details

**Bank:** CAF Bank **Account Name:** 

Whaddon Way Church Main Account

Sort Code: 40-52-40
Account Number:

00012871



You can set up a standing order yourself if you use online banking or, alternatively, you can write to, or visit, the local branch of your bank.



## UK

# Taxpayers

## Gift Aid

You sign a Gift Aid Declaration form for each charity you support. You are signing to say that you pay enough tax to cover the tax that the charities will recover in the tax year in question. After that, the charity does all the work actually reclaiming the tax. The gift aid form can be found on the back page. Once completed, please place it in the collection box.

### Give As You Earn

A scheme operated by some employers. The result is similar to using the Gift Aid scheme but the charity doesn't have to reclaim the tax because the record keeping is done by the employer. The employer deducts your donation from your gross pay, then passes on the amount donated to the Payroll Giving Agency who in turn forwards the money to the charity.

### Envelope Scheme

Sign a Gift Aid Declaration form and ask for envelopes marked with an assigned donor reference number. Place your donations into the envelope and put these in the collection box by the entrance to the worship area. This provides a degree of anonymity for cash donations, whilst enabling us to identify the donation as one for which the tax can be reclaimed.

#### **Funds**

Donations, unless otherwise specified, will be credited to the general fund, which is used for most church running expenses.

#### Legacy

When you are making or altering your will, please consider including Whaddon Way Church as one of the beneficiaries.

## Whaddon Way Church

#### Gift Aid Declaration Form

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

 I want to Gift Aid my donation of $\pm$	and any
donations I make in the future or have	made in the past
 4 years to Whaddon Way Church	

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

#### My Details

Title	First name or initial(s)
Surname	
Full Home address	

#### Please notify the charity if you:

- 1. Want to cancel this declaration.
- 2. Change your name or home address.
- 3. No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

